

## **Research Programme Director at FASoS**

### **Tasks & Responsibilities**

A Research Programme Director coordinates one of FASoS' research programmes. She/he is also a member of the Overleg Team Onderzoek (OTO) which advises the associate dean for research on FASoS's research policies.

#### 1. Core tasks

The work of the Research Programme Director revolves around **nine** core tasks:

- a) Creating a stimulating research atmosphere in the research programme with a strong focus on interdisciplinarity;
- b) Responsibility for organizing the respective research programme's colloquium and other activities within the programme;
- c) Responsibility for the programme's research performance, as measured by the faculty's criteria and assessed in external evaluations on publication output and the acquisition of external grants;
- d) Participation in all OTO meetings to give input on decisions with regard to the faculty's direction in research;
- e) Ensure that the respective research programme operates in accordance with FASoS policies and procedures as well as within the parameters of the programme's approved budget;
- f) Contribute to and engage in the FASoS quality care systems and implement Faculty Board decisions with regard to research in the respective research programme;
- g) Provide input for the yearly scientific report, research self-evaluation reports and UM website;
- h) Represent the research programme's interests and needs vis-à-vis FASoS' graduate school as well as the respective national graduate schools in the field;
- i) Professional hand-over to the successor at the end of the period as Research Programme Director.

#### 2. Prerequisites for becoming a Research Programme Director

- Be an internationally recognized, excellent scholar in her/his respective field with a strong commitment to interdisciplinary work.
- A Research Programme Director is a professor at FASoS or the holder of a special professorship;
- Be able to manage the research programme and have clear strategic ideas for the long-term development of the programme with regard to its academic agenda and its composition;
- Be familiar with the faculty policies and procedures and relevant Dutch rules and regulations in the field of research policy (which implies at least a good passive knowledge of Dutch; ideally more);
- Be a strong team player who can provide academic leadership and inspire colleagues to excel in their research.

#### 3. Appointment procedure

The Research Programme Director is appointed by the Faculty Board for a period of 2 years. Reappointments are possible.

#### 4. Evaluation of the Research Programme Director's performance

The performance of the Research Programme Director is evaluated on a yearly basis by the dean (with input by the associate dean for research).

The associate dean for research will provide input for this evaluation based on a meeting with the Research Programme Director where the following topics will be discussed:

- a. Publications/applications
  - General overview of publication and funding application output of the research programme in the past three years
  - Overview of staff members with no or very few publications/applications in the past year
- b. Budget
  - Most recent budget overview of the research programme
- c. Scouting and coaching
  - Overview of funding applications in preparation
- d. Communication
- e. Discussion of future plans about the management of the research programme

#### 5. Support

A Research Programme Director can enlist the support and advice of the research policy office, the associate dean for research, and the dean. She/he may consider creating a board within the research programme (FASoS cannot give hours for being such a board member).

#### 6. Solver

Being a Research Programme Director is a senior management task at FASoS. From 2017-18 onwards, it will be compensated with 120 hrs in solver per annum.