

# Position for a student assistant

FEM (Female Empowerment Maastricht University) is looking for an enthusiastic and highly motivated student to assist with its activities. FEM is the new network, functioning under Diversity & Inclusivity UM, that promotes empowerment of women and female leadership at UM, and foster a culture of gender equity and diversity. Activities shall include a yearly event, lunches, workshops and a strong mentorship program. Our team includes: Dr. Alie de Boer, Dr. Aurélie Carlier, Dr. Christel van Gool, Dr. Christina Peristeridou, Dr. Jessica Allewa, Dr. Luana Russo, Dr. Aida Abiad Monge and Dr. Sommerey Constance.

To assist us with establishing of FEM and the launching event, we seek a talented and motivated student to work as a student assistant.

## Tasks

The student assistant shall help FEM with the organization of its launching day (13 November 2018), the establishment of a mentorship program, the organization of lunches during the year, and setting up training. Research into current and past trends in academic culture will be part of the tasks. Further, updating the intranet, the website and other tasks relating to establishing the virtual space for FEM will be requested.

## Time

The position runs from September 2018-August 2019 for approximately 300 hours in total, distributed within this time-frame depending on the needs of FEM.

## Remuneration

We offer 12.96€ (netto) per hour – employment will be processed through InterUM.

## Requirements

We seek candidates with the following requirements:

- Candidates should be in the third year of BA studies.
- Excellent ability for independent research into diverse topics in the field of humanities and social sciences including: gender issues, work culture in academia, mentorship and training.
- Excellent organizational skills.
- Very good IT skills, especially related to updating intranet, website and newsletters.
- High motivation to improve gender gap in academia.
- An ability to work independently and take initiatives.
- Excellent command of English. Knowledge of Dutch would be a plus, but not necessary.

Please send your application the latest by **20 September 12 pm**, by email to Dr. Christina Peristeridou [c.peristeridou@maastrichtuniversity.nl](mailto:c.peristeridou@maastrichtuniversity.nl) with:

- A **Curriculum Vitae** (CV)
- A **motivation letter** explaining why you wish to work for us. Please include one name of a referee who could give a recommendation on your behalf (at this stage no recommendation letters are necessary).