

Results needed for the Scientific Report

It is the time of the year again to start filling Personal Metis. You should fill in your 2014 output in Personal Metis **before 19 December 2014**. A detailed overview of what to report can be found below. In case you do not have any output, please inform Lidwien Hollanders (l.hollanders@maastrichtuniversity.nl) before the deadline.

In case you would like to use the student-assistant service to fill in your results, you should contact Lidwien **before 10 December 2014**. The costs of the student-assistant are 27,5 EURO per hour.

In a separate document (sent to research-fasos@maastrichtuniversity.nl) please indicate:

- Approved applications for external funding in 2014 (title, funding scheme, partners, amount of money involved). You may be principal or co-applicant. All funds (including 3rd money stream projects) can be mentioned here.

In Personal Metis you should report the following¹ for the Scientific Report 2014 (if applicable):

- **Article scientific refereed.** This is a publication for which anonymous referee reports have been sent to either you or the editor of the journal. Please send the reports to your submission to Lidwien – otherwise they will be counted as non-refereed. Please note that journal articles have to have appeared in the main section of the journal.² Online first publications of journal articles can be mentioned as 2014 publications. But: as soon as it appears in printed form it will not be included in the scientific report again.
- **Article scientific non-refereed** (all other publications aimed at an academic audience)
- **Article professional** (aimed at a professional audience)
- **Book scientific and Part of Book scientific.** This is a publication at an academic publisher.
- **Book professional and Part of Book professional** (aimed at an professional audience which has a clear link to our research)
- **Book popularising and Part of Book popularising** (aimed at a broader public)
- **Book review**
- **PhD Thesis**
- **Conference proceedings**
- **Inaugural speech**
- **Report,** these include advisory reports to public and private parties, such as municipalities, provinces or companies.
- **Media performance,** these can include i.e. contributions to weekly or daily journals to magazines, or interviews for TV/radio.
- **Prizes and awards** as an indication of scholarly reputation
- **Academic roles** (Membership in scientific academies, advisory boards, NWO and EU bodies etc.)
- **Roles in non-academic bodies** (think tanks, advisory councils, boards of cultural or other societal institutions, etc.)
- **Membership in editorial boards of journals or book series** (do NOT include simple editorships)
- **Workshops and conferences** organised by FASoS staff (include workshops and conferences organized by you, possibly together with colleagues, either at Maastricht, or

¹ The different output categories mentioned here are part of the Standard Evaluation Protocol (SEP) which is used for assessments of scientific research in The Netherlands. More information about SEP can be found here: <https://www.knaw.nl/en/actueel/publicaties/standard-evaluation-protocol-sep-2009-2015>

² Book reviews count as professional publications; article-length reviews of several books and forum contributions can qualify as articles.

elsewhere with use of FASoS money. Do NOT include workshops you attended, but which you did not organize)

- **Interviews and lectures for an academic as well as non-academic audience.**

In case you have questions about Personal Metis you should also contact Lidwien Hollanders.

More information can also be found on intranet, go to: My UM > My FASoS>Research institute>Personal Metis